

Dr. Ghali College, Gadhinglaj
Internal Quality Assurance Cell (IQAC)
Minutes of Meetings Number 2.

(Held on 26th March 2022)

The meeting of members of IQAC, Dr. Ghali College, Gadhinglaj was held in the faculty room on Saturday 26th March 2022 at 11.30 am. Following members were present in the meeting.

Sr.No.	Name	Representative of	Designation	Present /Absent
1	Dr. M. R. Patil	Principal	Chairman	Present
2	Dr. Satish Ghali	Management Representative	Member	Present
3	Shri. A.B. Undare	Teacher Representative	Member	Absent
4	Shri.V.S. Atigre	Teacher Representative	Member	Present
5	Mrs. Dr. S.A. Arabole	Teacher Representative	Member	Present
6	Dr. N. K. Shelake	Teacher Representative	Member	Present
7	Dr. N.B. Masal	Teacher Representative	Member	Present
8	Shri. R. S. Savekar	Library Representative	Member	Present
9	Shri. H.B. Panhalkar	Administration Representative	Member	Present
10	Shri. R. D. Patil	Administration Representative	Member	Present
11	Miss. Muskan Naikwade	Student Representative	Member	Present
12	Shri. Sachin Kodoli	Alumni Representative	Member	Present
13	Adv. Sanjay Desai	Local Society Representative	Member	Present
14	Shri. Sunil Hatti	Employers Representative	Member	Present
15	Dr. Kiran Magdum	Industrialist Representative	Member	Absent
16	Shri. Shankar Magdum	Stakeholder Representative	Member	Present
17	Dr. S. A. Masti	IQAC coordinator	Secretary	Present

1.1: Welcome and preface by Chairman

Chairman of the committee Principal Dr. M.R. Patil welcomed all the members. Also welcomed new members by offering buke on the hands of Executive President Dr. Satish Ghali. In his speech Principal, revised the advances made by the institute during the academic year 2021-22. Due to COVID still there are some problems but college has made great advances in many aspects.

1.2: Reading and confirmation of minutes of last IQAC meeting

Minutes of previous meeting of IQAC held on 26th October 2021 Tuesday were read by Secretary and they were confirmed by all members. All the members unanimously approved the all the minutes.

1.3: Criterion wise Presentation of AQAR 2020-21.

The co-ordinator Dr. S. A. Masti presented the details of AQAR of the academic year 2020-21. AQAR was prepared by all the Steering committee members and they helped for the presentation of their respective Criterion. Dr. S. A. Masti argued to all the members to go in details and provide inputs as well as modifications if any. During the presentation many members have suggested many modifications and after discussions these were modified accordingly. After long discussion for two hours, AQAR of 2020-21 was finalised and permitted to submit to NAAC office.

1.4: Discussion on future plan of the institution for next academic year

The different plans were put forward for the next academic year these are,

- i) Starting of M.Sc. II classes of Microbiology and Chemistry and construction of Laboratories for them.
- ii) Introduction of NEP as per University Guidelines.
- iii) NSS and NCC programmes.
- iv) Organization of Online and offline National level seminars and workshops.
- v) Introduction of new skill oriented and knowledge-based career-oriented courses.

These points were discussed and asked to Principal for implementation.

1.5 : Suggestion for preparation of SSR for next 4th Cycle of Accreditation

All the members are suggested that first send the all AQARs in time and then it is very important to go for SSR preparation. During the preparation all AQAR data and Green Audit, Environmental Audit, Gender Audit, Energy Audit etc should be completed in time. Members

argued to go Government Audit if possible. Preparation of SSR will start in January 2022 so that Steering committee will get maximum time for the preparation.

1.6 : Preparation of Academic calendar 2022-23

The discussion was done to prepare Academic Calendar 2022-23. The programmes to be held month wise was finalized and finally the Academic Calendar for the year 2022-23 was unanimously accepted. The calendar is given here.

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Internal Quality Assurance Committee (IQAC)

Academic Calendar of the year 2022-23

Month /Year	Activities
June and July 2022	<ol style="list-style-type: none"> 1) Admission process for the academic year 2022-23 2) CDC and IQAC meeting (Including Budget planning). 3) Recruitment of required number of teaching and non-Teaching posts as per rules. 4) Celebration of Dr. Ghali Birth Silver Jubilee year on 18/7/2022
August 2022	<ol style="list-style-type: none"> 1) Academic Year Starts as per University Guidance. 2) Entry level test for First year students to identify slow and fast learners. 3) Workload Syllabus distribution as per UGC and Government of Maharashtra. 4) Welcome function of all first-year students. 5) Induction programme for First year students 6) Preparation of Department wise and Individual Time table. 7) Meetings and planning of various working Committees. 8) Parent Teacher meeting. 9) Bridge courses and Guidance of various scholarships. 10) Starting of various skill/career-oriented courses. 11) Admission to competitive exam cell and Guidance. 12) Enrollment of students to NCC, NSS and Cultural programme. 13) Dr. Ghali Elocution and poetry Recitation Competition

September 2022	<ol style="list-style-type: none"> 1) Organization of Seminar conferences 2) NSS day Celebration 3) NSS /NCC Activities 4) Study tours 5) Starting of Research projects of students in collaboration with Industry/NGO/University /Academia etc. 6) Steering Committee meetings to collect the data for AQAR
October 2022	<ol style="list-style-type: none"> 1) Steering Committee meetings for planning AQAR 2) Day Celebrations
November 2022	<ol style="list-style-type: none"> 1) First term Semester Examinations as per university rules. 2) Winter Holiday as per University calendar.
December 2022	<ol style="list-style-type: none"> 1) Submission of AQAR of academic year 2021-22 to NAAC . 2) Celebration of days, Cultural Events etc 3) Entrepreneurship Development Programme (EDP) 4) Annual Sports competition 5) Gathering and cultural festival. 6) Solid waste management through Vermi compost. 7) NSS camp.
January 2023	<ol style="list-style-type: none"> 1) Day celebrations by cultural committee. 2) Student seminar. 3) Participation in District level Youth Festival 4) Submission of home assignments/Internal Examination. 5) Conducting MCQ test 6) Conducting practical examinations 7) Sensor based energy conservation. 8) Use of LED for power saving.
February 2023	<ol style="list-style-type: none"> 1) University level Youth Festival 2) MoU activity 3) Assessment of answer sheets 4) NCC annual training camp. 5) Participation in One act play state level competition 6) Participation in Various types of Rallies and street plays 7) COC Courses 8) Celebration of National Science Day.
March 2023	<ol style="list-style-type: none"> 1) Redresses of grievances, if any 2) Arrangement of group discussion 3) Organization of role play events.
April 2023	<ol style="list-style-type: none"> 1) Completion of practical's 2) Submission of second term examination forms 3) Conducting industrial visits 4) Arrangement of Quiz competition 5) Submission of individual and group projects 6) Internal examination- MCQ, Home Assignment/Seminar

May 2023	<ol style="list-style-type: none"> 1) Celebration 1st May Maharashtra Foundation Day. 2) Organization of Campus interview 3) Conducting practical examinations 4) Conducting oral examinations 5) Redresses grievances if any 6) Farwell function for all last year students 7) Online Feedback submission. 8) Commencement of theory examinations.
June 2023	<ol style="list-style-type: none"> 1) Assessment and Result Declaration 2) Summer Holiday.

1.7: Quality Initiatives taken by IQAC

For the improvement of Quality of the institution following points were discussed and finalized unanimously by the members of IQAC.

- Successful installation of 15 KW solar POWER PLANT in college campus.
- Two New P.G. programs M. Sc (Analytical Chemistry, General Microbiology) introduced
- A state level online workshop on Importance of reading in personality development by competitive examinations cell and IQAC.
- Student Adoption Scheme (2021-22).
- Organisation of Inter-Zonal kho-kho Competition by Gymkhana Committee
- A State Level Online webinar on “challenges before Indian Agricultural System”
- FDP By Dept of English on “ English basic Grammar” One Month duration
- Workshop on job opportunities in Information Technology Sector.
- “Technoparv- 2022” by Computer Science Department. Etc.

1.8. : Guidance by Executive Director VPM

Finally Executive President and Director of the institute Dr. Satish Ghali present their views and he encouraged all the members to provided support in all round development of College. They also thanked to NAAC Steering committee and co-ordinator for their hard work for the preparation of AQAR of the academic year 2020-21. They also argued to all members give of their suggestions and discussion to do better.

1.14: Any other matter by the permission of Chairman.

No any other points were raised by any committee members.

Hence finally meeting was over with vote of thanks.

Dr. S. A. Masti

IQAC Co-ordinator

Dr. Ghali College, Gadhinglaj

Dr. M.R. Patil

Principal

Dr. Ghali College, Gadhinglaj

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